



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE AND RESCUE

Fire District 7 Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
January 28, 2021 1730 hours

CALL TO ORDER

Chairman Waugh called the meeting to order at 1730 hours also in attendance, Commissioner Woolery. In attendance via video: Commissioner Edwards, Commissioner Elmore, Commissioner Fay, Commissioner Gagnon, Commissioner Schaub, Commissioner Snyder, and Commissioner Steinruck.

PUBLIC COMMENT

None

UNION COMMENT

IAFF
Teamsters

CHIEFS REPORT

Chief O'Brien presented his Chief's Report as submitted. Highlights from his report –

- *We have had great success with our COVID-19 vaccination clinic at Evergreen State Fairgrounds. We have administered over 7,000 vaccines in 10 days of operations. Thank you Deputy Chief Rasmussen and Crews.
- *Congratulations to our three retirees Derik Millich, Ed Mahrt and Jeff Larsen.
- *Congratulations to Joe Basta on his recent promotion to Battalion Chief.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 20-03568-20-03575; (\$568,581.02)
AP Vouchers: 21-00002 to 21-00100; (\$1,103,239.63)

Approval of Payroll

January 15, 2021 \$1,069,469.84

Approval of Minutes

Approve Emergency Board Meeting Minutes – December 30, 2020
Approve Regular Board Meeting Minutes – January 14, 2021

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Steinruck, 2nd by Commissioner Elmore.
On Vote, **Motion carried 9/0.**

CORRESPONDENCE

OLD BUSINESS

Discussion

Rice Fergus Miller Presentation: Dave Fergus presented a comprehensive plan for Station 83 upgrades. Station 83 was built in 1989 as a volunteer only station. It is not manned 24 hours at this time. The needs are mostly



infrastructure improvements and upgrades; kitchen, bathrooms, HVAC and an added sleep room to accommodate the three crews assigned to the station. As of now one crew member is sleeping in the kitchen/day area. A cost was presented with upgrades within the four walls. This price tag was \$582,475 with a life expectancy of 15 years. Another option of expanding the station was discussed with a price tag of upwards of \$2,000,000. A third option would be to build a new station on a different site with a potential price tag of \$5 to \$6 million dollars. Commissioner Fay asked “in a list of priorities where does this station’s inadequacies stand?” Chief O’Brien maintained the situation of a crew sleeping in the kitchen/dayroom has raised the priority significantly.

Action

NEW BUSINESS

Discussion

Accreditation Presentation: Deputy Chief Messer discussed the what, how and whys of becoming accredited with the Center for Public Safety Excellence. Accreditation is an all-hazard, quality improvement model based on risk analysis and self-assessment that promotes the establishment of community-adopted performance targets for fire and emergency service agencies. He laid out a timeline with a completion target of August 2022.

Resolution 2021-1 Surplus workout equipment: Assistant Chief Silva explained our need to dispose of obsolete training equipment. Move to action item next BOC meeting.

Snure Seminar February Webinars: The 2021 Winter Webinar Series of Snure Seminars will be held on February 26 and March 12, 2021. Commissioners interested in these seminars please see Mindy.

Asbestos Reports for S84 property and S81 site: AC Silva overviewed the removal of asbestos bid for Station 81 and the building on the site of future 84. We reached out to three companies and have only received a reply for abatement by one company. Move to action item next BOC meeting.

MS Office 365/Domain Project IT proposal: Chief Guptill presented the Information Technology Infrastructure Migration to Microsoft 365 as well as the rebranding by adding our new domain name. The recommendation is to move to the Microsoft 365 Enterprise plan with our domain name as SRFR.org. The plan will migrate legacy LSF and D7 users, groups, computers, and data to the new srfr.org active directory domain.

Action

COMMISSIONER COMMITTEE REPORTS

- Joint Fire Board with Mill Creek (Elmore/Fay/Waugh):
- Finance Committee (**Waugh**/Elmore/Snyder/ Woolery):
- Policy Committee (**Woolery**/ Elmore/Edwards/Schaub):
- Labor/Management (**Fay**/Waugh):
- Contract Bargaining (**Fay**/Waugh):
- Shop Committee (**Woolery**/Edwards / Gagnon/Snyder):
- Strategic Plan Committee (**Schaub**/Fay/Snyder/Steinruck):
- Capital Facilities Committee (**Snyder**/Gagnon/Schaub/ Woolery):
- Government Liaisons:
 - Lake Stevens (Gagnon/Steinruck):
 - Monroe (Edwards/Snyder/Woolery):
 - Mill Creek (Elmore/Fay/Waugh):
 - Legislative (Elmore/Schaub):



SNOHOMISH REGIONAL FIRE & RESCUE

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh)
Regional Coordination
Leadership Meeting (Fay/Schaub)
Sno-Isle Commissioner Meeting

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting, February 11, 2021 at 1730 - Station 31 Training Room/BlueJeans

EXECUTIVE SESSION

ADJOURNMENT

Chairman Waugh adjourned the meeting at 1850 hours.

Snohomish Regional Fire and Rescue

by Virtual Attendance 

Commissioner Randy Fay

by Virtual Attendance

Commissioner Rick Edwards

by Virtual Attendance

Vice Chairman Troy Elmore

by Virtual Attendance

Commissioner Paul Gagnon

by Virtual Attendance

Commissioner Jeff Schaub

by Virtual Attendance

Commissioner William Snyder



SNOHOMISH REGIONAL FIRE & RESCUE

by Virtual Attendance

Commissioner Jim Steinruck

by Virtual Attendance

Chairman Roy Waugh

Randal Woolery

Commissioner Randal Woolery

Chief Kevin K. O'Brien